

INFORMATION CORNER

GENERAL INSTRUCTIONS FOR ADMISSION TO PRE-SCHOOL (3+ AGE GROUP) UNDER GENERAL CATEGORY FOR THE ACADEMIC SESSION(2024-2025)

1. New session for **Pre-School** will commence from **1 April 2024. (Monday)** Timings-7:40 am to 12:00 noon.
2. Fee is to be paid by Cheque/DD after verification of original documents on the following days:
13 January, 2024 (Saturday) To 19 January, 2024 (Friday) Timings- **8:30 a.m. – 10:30 a.m.**
3. Both the parents along with the child have to be present for the admission.
4. Original documents must be produced at the time of verification.
5. Documents required for the admission process:
 - a) Date of Birth certificate of the child.
 - b) Address proof (same as filled in the admission form).
 - c) Aadhar Card (both the parents and the child).
 - d) 2 passport size photographs of both the parents, child and guardian (if any).
6. The **photocopied documents** submitted should be self attested by both the parents. It is compulsory for both the parents of the selected child to be present along with the child at the time of verification of documents and payment of fees. Fee will be accepted on the same day after verification.
7. If any document is found incorrect / false, admission will be cancelled.
8. Book set & uniform will be available in school on **20 March, 2024 (Wednesday)** between **Timings-8:30 a.m. and 12.00 noon.**
9. If any parent wishes to withdraw the name of the child:
 - a) By 30 March, 2024 (Saturday), between 8:30 a.m. to 12 noon, complete amount paid will be refunded after deducting Rs.200/- (Admission Fee).
 - b) From 1 April, 2024 (Monday) to 30 April, 2024 (Tuesday), Rs. 200/- (Admission Fee) and one month tuition fee will be deducted.
 - c) After 1 May, 2024 (Wednesday), no amount including tuition fee, annual and development charges would be refunded.

Information regarding admission under EWS/ DG Category for Pre School for the session (2024-2025) will be available on Directorate of Education website www.edudel.nic.in