

**DATE FOR THE DRAW OF LOTS FOR
PRE-SCHOOL (3+ AGE GROUP) SESSION 2023-2024
18 JANUARY (WEDNESDAY) 2023**

The schedule for the draw is as follows:

- Sibling Category 9:00 a.m.**
- General Category 10:00a.m.**

INFORMATION CORNER

GENERAL INSTRUCTIONS FOR ADMISSION TO PRE- SCHOOL (2023-2024)

1. New session for **Pre-School** will commence from **3 April, 2023 (Monday)**.
Timings:- 7.40 am to 12.00 noon.
2. Fee is to be paid by Cheque/DD after verification of original documents on the following days:
21 January, 2023 (Saturday) 8:30 a.m. – 10: 30 a.m.
to
30 January, 2023 (Monday) 8:30 a.m. – 10: 30 a.m.
3. **School will remain closed on 26 January, 2023 (Thursday) on account of Republic Day.**
4. Original documents must be produced at the time of verification.
5. The **photocopied documents** submitted should be self attested by both the parents. It is compulsory for both the parents of the selected child to be present along with the child at the time of verification of documents and payment of fees. Fee will be accepted on the same day after verification.
6. If any document is found incorrect / false, admission will be cancelled.
7. Book set & uniform will be available in school on **18 March, 2023 (Saturday) and 20 March, 2023 (Monday)** between **8.30 a.m. and 12.00 noon.**
8. If any parent wishes to withdraw the name of the child:
 - a) **By 31 March, 2023 (Friday)**, complete amount paid will be refunded after deducting Rs. 200/- (Admission Fee).
 - b) **From 1 April 2023 (Saturday) to 29 April 2023 (Saturday)**, Rs. 200/- (Admission Fee) and one month tuition fee will be deducted.
 - c) **After 29 April, 2023 (Saturday)** no amount including tuition fee, annual and development charges would be refunded.